



# **iFreight Additional Function Manual**

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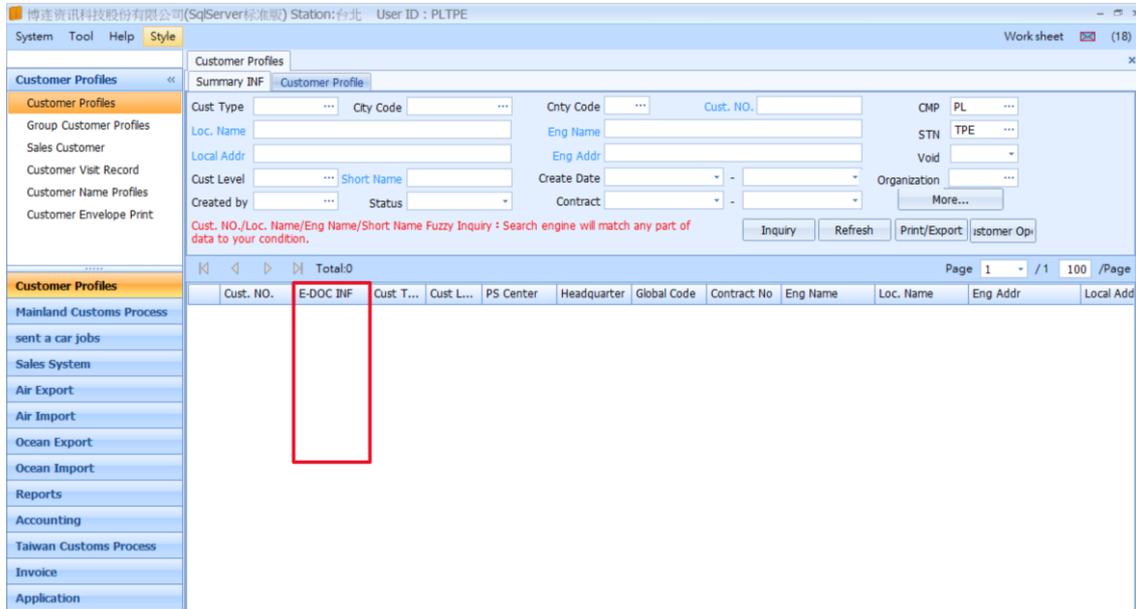
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# I. Customer Profiles

## 1.1 Summary INF

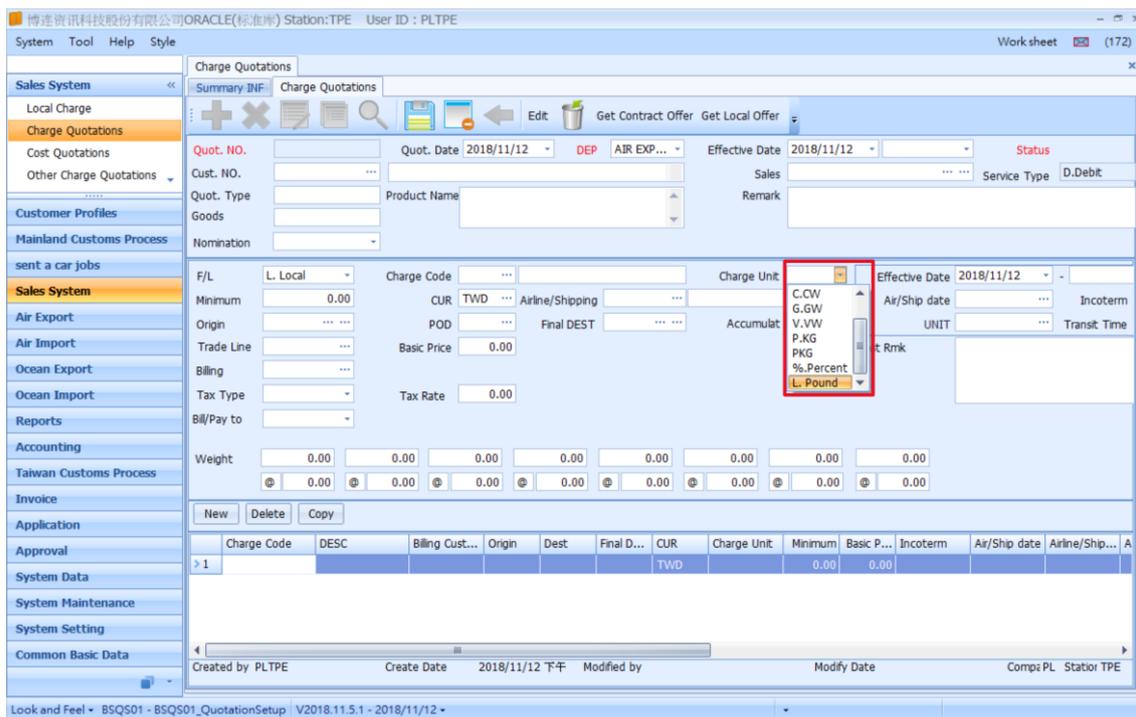
Added E-DOC INF as a new grid to the inquiry result of the Summary INF in the Customer Profiles to show whether the profile has uploaded any e-doc.



# II. Sales System

## 2.1 Charge/Cost Quotations

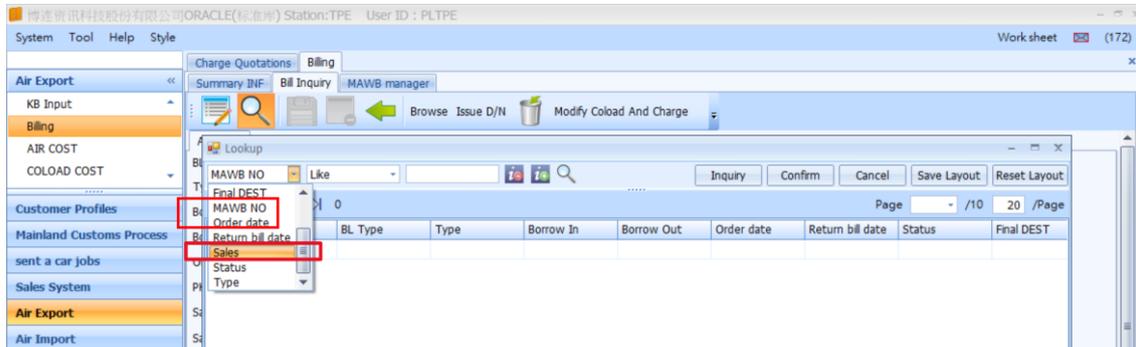
The Charge Unit in all quotation modules are L.LBS. If the unit in the bill is P. KG, the system will transfer the unit to pounds and direct to the Charge Unit for further calculation when click on the Get Charge button in the MAWB module.



### III. MAWB

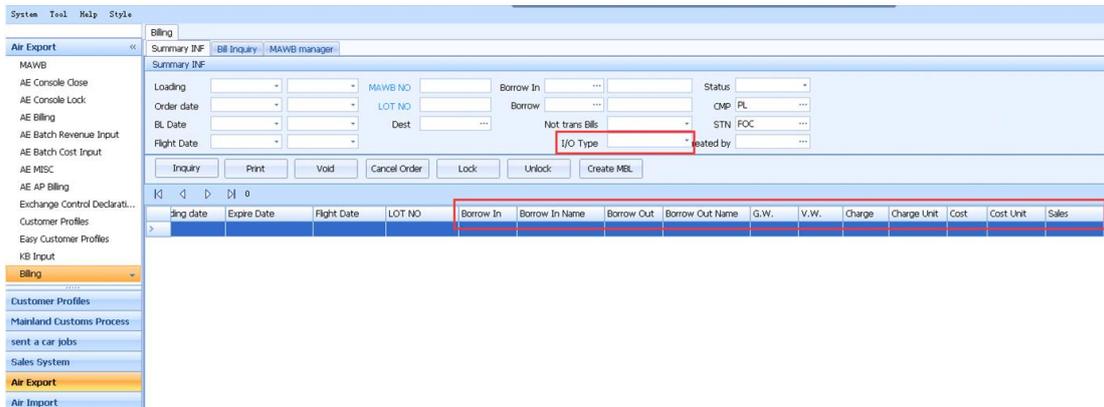
#### 3.1 Billing module

In the Billing module, Bill Inquiry subtab, click on the magnifier icon, Sales is added to the drop-down menu in the popup window as a new inquiry condition.

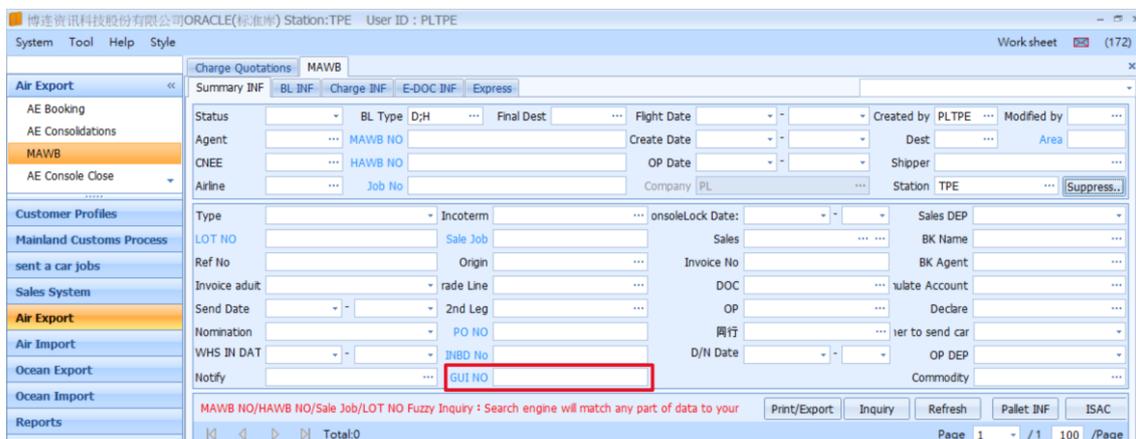


#### 3.2 Summary INF

1. Added a new inquiry condition, I/O Type in the Summary INF.
2. The grids in the inquiry results will show the information of Borrow In/Borrow In Name/Borrow Out/Borrow Out Name/G.W./V.W./Charge/Charge Unit/Cost/Cost Unit/Sales.

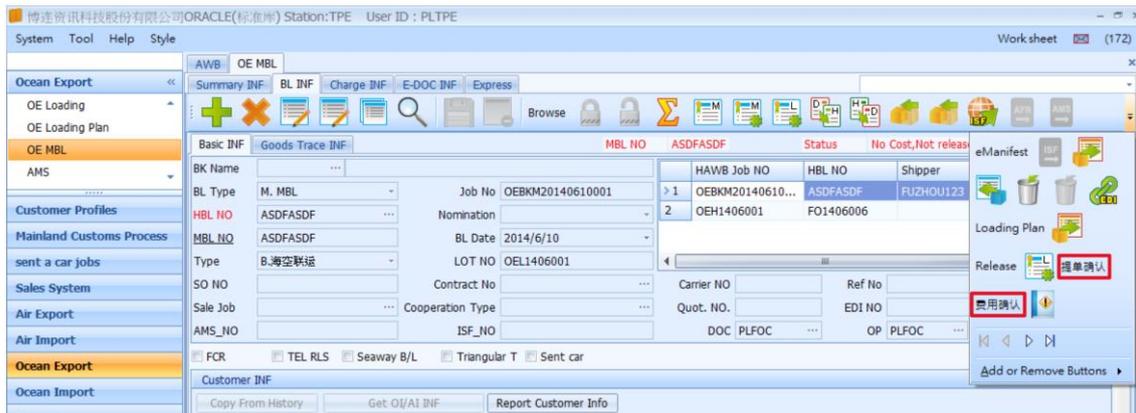


3. Added GUI NO column as a new condition for inquiry.



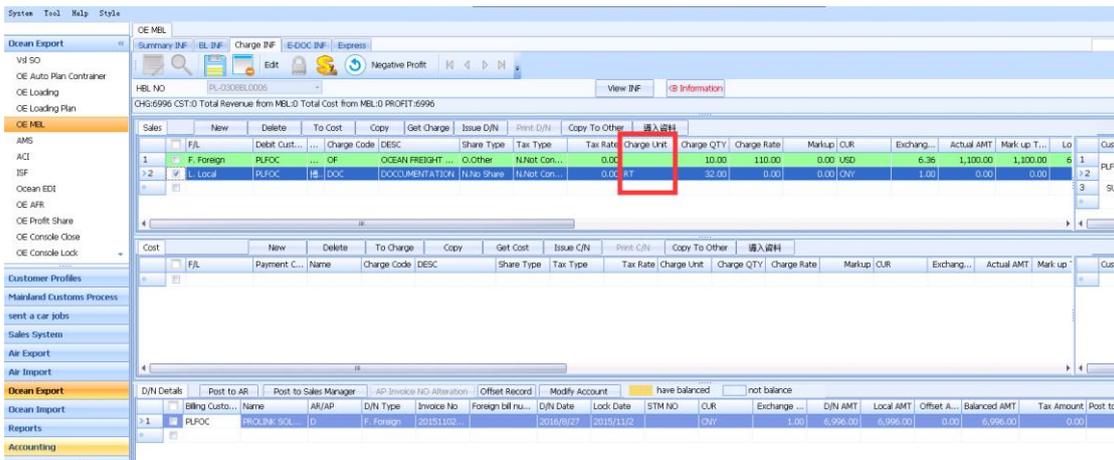


2. Added new buttons to confirm the bill and the charge info, also with the function for clearance control and recording the confirmer and the confirmed time.



## 5.2 Charge INF

Added a new charge unit, RT (Comparing GW/1000 with CBM, the larger one will be RT, and the GW is set to kilogram as default.) in the Charge INF of OE and OI display. When choosing the unit as RT, system will automatically insert the value of RT into the Charge QTY column.



## 5.3 Summary INF

Added GUI NO column as a new condition for inquiry.

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System Tool Help Style Worksheet (172)

AWB OE MBL

Summary INF | MBL INF | Charge INF | E-DOC INF | Express

Status  BL Type D:H  PODiv  On Board Date  Created by PLTPE

OE Loading  HBL NO  Final Dest  Create Date  POL

OE Loading Plan  Shipper  CNEE  BK Name  BK Agent  Agent

OE MBL  LOT NO  Sales  Sales DEP  Oversea Sales  Suppress..

Customer Profiles

Mainland Customs Process

sent a car jobs

Sales System

Air Export

Air Import

Ocean Export

Ocean Import

Reports

Accounting

Taiwan Customs Process

Invoice

Type  Verify NO  CNTR NO  Incoterm  Trade Line

Carrier  PO NO  Closing Date  ConsoleLock Date:  Vessel

D/N Date  ETD  ETA  Converted

Invoice adult s  Modified by  DOC  OP  late Account

First VSL  First VOY  AMS  ISF  Declare

Charge Type  eration Type  Release Date  Nomination

Arr. Date  Send Date  r to send car

Notify  GUI NO

Job No  SO NO  Carrier NO  Saling Code  Company PL  Station TPE

Account Type  Account BL  Sale Job  REF NO  FCR Y. Yes  Invoice No

進仓号  OP DEP  Commodity

MBL NO/HBL NO/CNTR NO/Sale Job/LOT NO Fuzzy Inquiry : Search engine will match any part of data to your

Print/Export Inquiry Refresh Release

## VI. OI BL module

### 6.1 Charge INF

Added a new charge unit, RT (Comparing GW/1000 with CBM, the larger one will be RT, and the GW is set to kilogram as default.) in the Charge INF of OI display. When choosing the unit as RT, system will automatically insert the value of RT into the Charge QTY column.

System Tool Help Style

OE MBL OI BL Container Percent Container Setup

Common Basic Data

Customer Type

Customer Belong Type

Status Setup

Country Setup

City Setup

Currency Setup

Container Setup

State Setup

Charge Code Setup

Unit Setup

Customer Level

Goods Description

Business Type

Customer Profiles

Mainland Customs Process

sent a car jobs

Summary INF | MBL INF | HBL INF | Charge INF | E-DOC INF | Express

HBL NO SFH3SGH

View INF Information

CHG:O CST:O Total Revenue from MBL:O Total Cost from MBL:O PROFIT:O

Sales	New	Delete	To Cost	Copy	Get Charge	Issue D/N	Print D/N	傳入資料	Charge Unit	Charge QTY	Charge Rate	Markup	CUR	Exchang...	Actual AMT	Me		
1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	L. Local	06081	0608CN				N.No Share	N.Not Con...	0.00	20'	5.00	10.00	0.00	TWD	1.00	50.00
1.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	L. Local	06081	0608CN				N.No Share	N.Not Con...	0.00	RT	0.00	0.00	0.00	TWD	1.00	0.00

Cost	New	Delete	To Charge	Copy	Get Cost	Issue C/N	Print C/N	傳入資料	Charge Unit	Charge QTY	Charge Rate	Markup	CUR	Exchang...	Actual AMT	Me			
	<input type="checkbox"/>	<input type="checkbox"/>	F/L	Payment C...	Name	Charge Code	DESC		Share Type	Tax Type	Tax Rate	Charge Unit	Charge QTY	Charge Rate	Markup	CUR	Exchang...	Actual AMT	Me

### 6.2 Summary INF

Added GUI NO column as a new condition for inquiry.

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System Tool Help Style Worksheet (172)

AWB OI BL

Summary INF | MBL INF | HBL INF | Charge INF | E-DOC INF | Express

Status  BL Type D:H  ETA  ATA

MBL NO  HBL NO  Create Date  Company PL  Station TPE

Job No  CNTR NO  Send Date  CNEE  Shipper

Account Typ  Account BL  Created by PLTPE  Pouch Date  Agent  Notify

Nomination  to send car  OP DEP  Suppress..

Sales  Trade Line  Carrier  ConsoleLock Date:

Type  Sales DEP  POL  D/N Date

LOT NO  Incoterm  Invoice No  cumulate Account

First VSL  First VOY  REF NO  BK Name  Declare

PO NO  OP  DOC  Converted  Carrier NO

Vessel  Voyage  Commodity  PODiv ETA

Invoice adult  GUI NO

MBL NO/HBL NO/CNTR NO/LOT NO Fuzzy Inquiry : Search engine will match any part of data to your condition.

Print/Export Inquiry Refresh Release D/O

## VII. Approval system

### 7.1 Shipment/AOG Tasks

The Sales Rmk in the Shipment Instructions can be inserted into the Remark column by using the Booking function of Shipment/AOG Tasks module.

The screenshot shows the 'Ocean Shipment Instruction' form. The 'Sales Rmk' field is highlighted with a red box and contains the text 'MBL AMS CC.'. Other fields include 'Sales Job' (CHTPE0017), 'BL Type' (H. HAWB), 'Loading Type' (CFS-CFS), 'Charge Type' (L: LCL), 'Vessel' (SALES), 'Sales DEP' (Sales DEP), 'Operation Type' (代訂艙), 'Carrier' (EVER 長榮海運), and 'Contract No'.

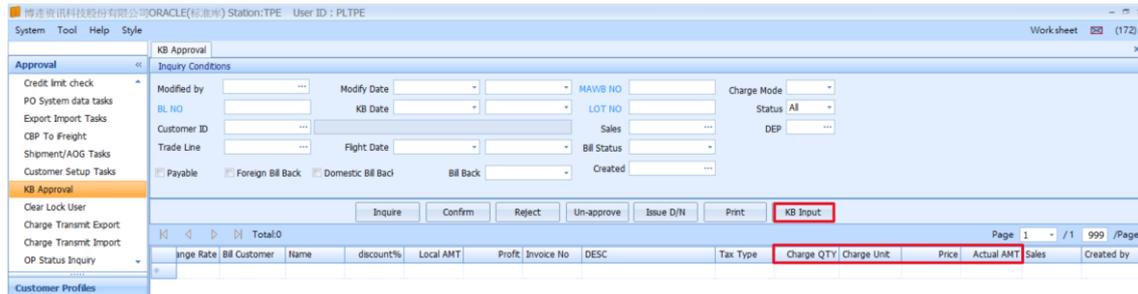
The screenshot shows the 'Shipment/AOG Tasks' form. The 'Booking' button is highlighted with a red box. Below the form, a table displays a query result for the selected job (CHTPE0017).

MBL NO	HBL NO	DEP	BL Type	Sale Job	Status	Sales	Charge R...
> 1		OE	H	CHTPE0017	Request, No B...	SALES	100.00

The screenshot shows the 'Booking Information' form. The 'Remark' field is highlighted with a red box and contains the text 'Sales Rmk: MBL AMS CC.'. Other fields include 'Final Location' (TAKE ON), 'Shipper Rmk', 'Shipping Rmk', 'Carrier Rmk', and 'Remark'.

## 7.2 KB Approval module

1. Added a new button, KB Input and 4 grids in the inquiry result which are Charge QTY, Charge Unit, Price, and Actual AMT. The KB Input button can jump to the KB display when click on.



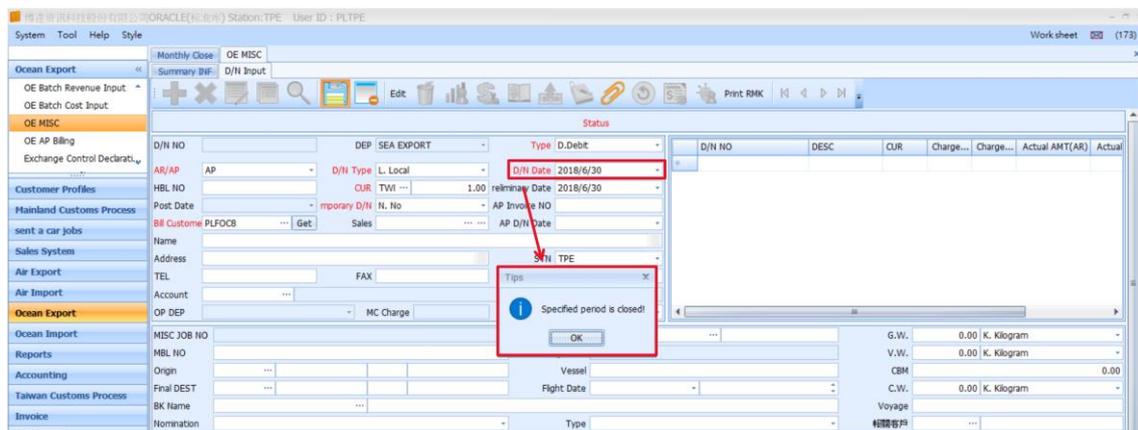
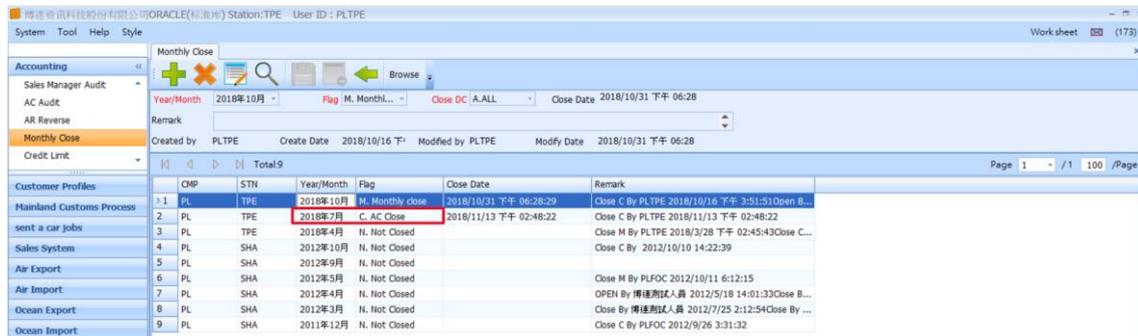
2. In the display of the inquiry result of KB Approval has added hyperlink to the house bill number. Clicking on the house bill number can jump to the BL Information of that bill.

## VIII. Accounting system

### 8.1 Monthly Close module

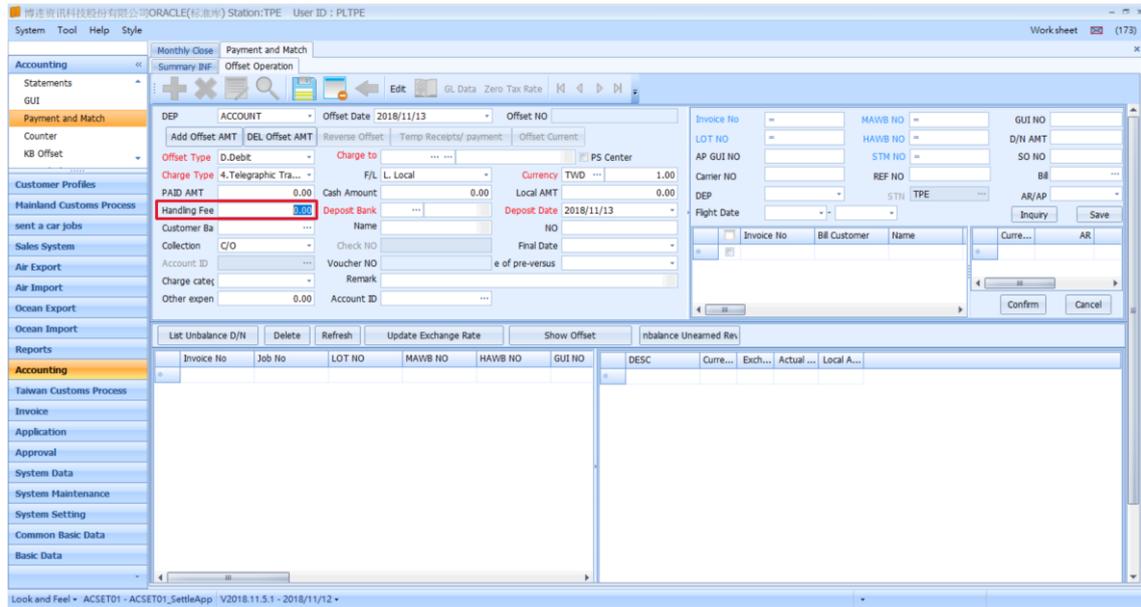
During creating a new billing data, the system will examine the D/N date is not earlier than the oldest AC close period. If so, it will pop up a Tip shown, "Specified period is Closed".

For example, the oldest closing is 2018/07/01, the new bill cannot be saved if the D/N date is 2018/06/30.



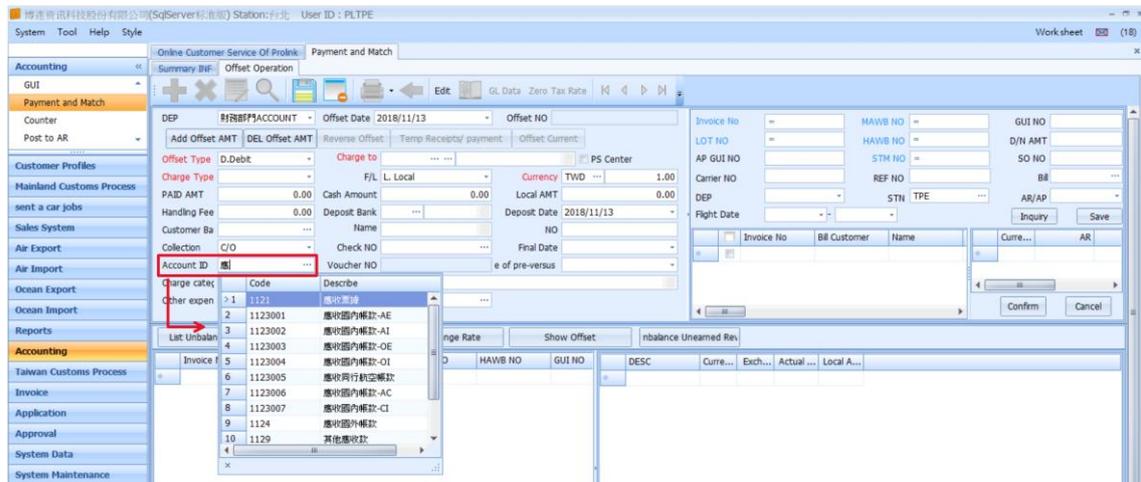
## 8.2 To General/Kingdee modules

The Handling Fee is currently according to the Currency to transfer to General and Kingdee. Now it is available to show the local amount only when transferring to General and Kingdee.

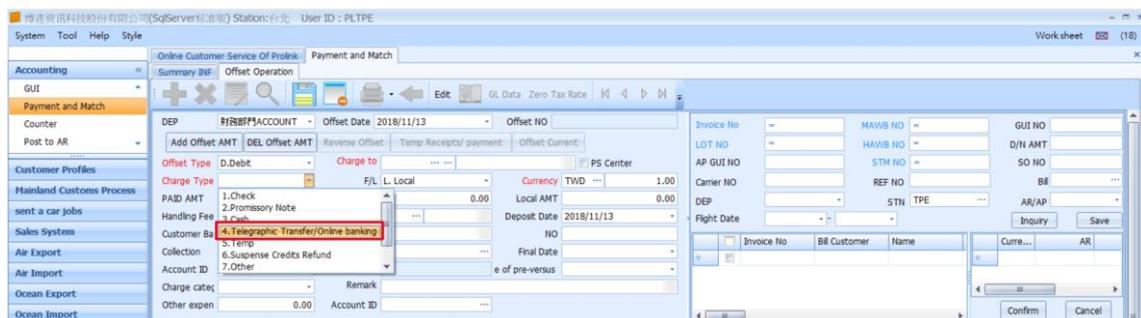


## 8.3 Payment and Match module

1. Added fuzzy inquiry function to the Account ID column.

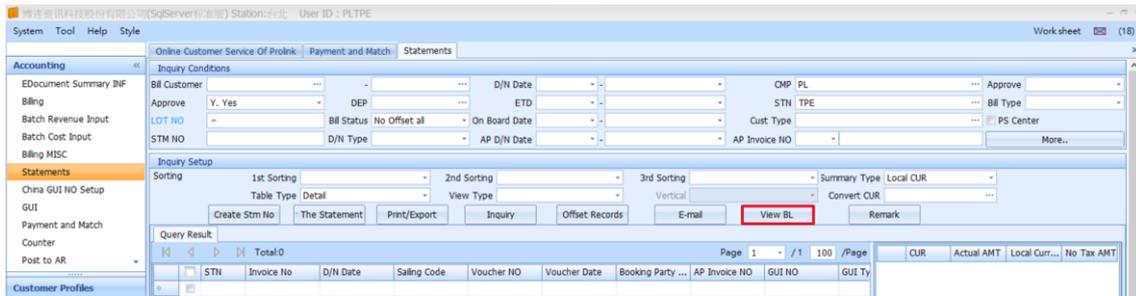


2. The option 4.Telegraphic Transfer in the drop-down menu of Charge Type column is changed to the option 4.Telegraphic Transfer/Online Banking.



## 8.4 Statements module

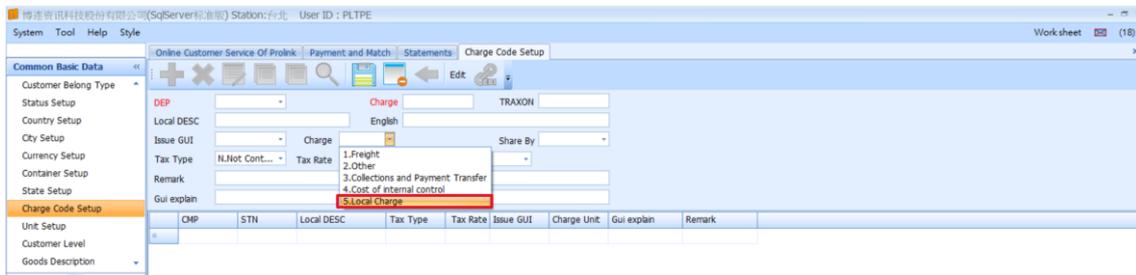
Added a new button, View BL in the Statements module display to jump to the BL Information of the chosen bill. The button is controlled by authority management, Only the user with the viewing bill clearance can click on the button.



## IX. System Management

### 9.1 Charge Code Setup

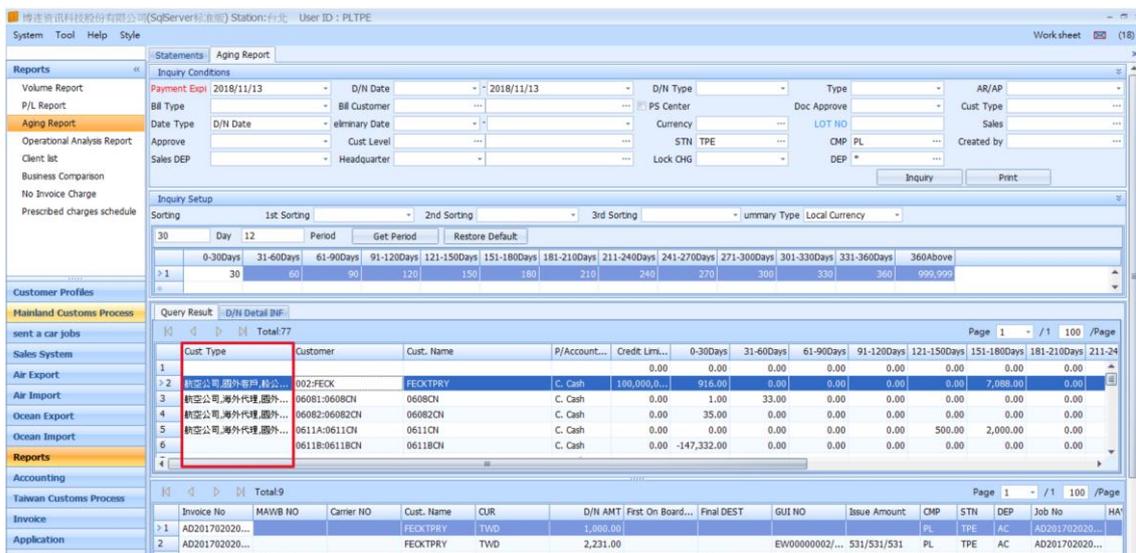
Added a new option, 5.Local Charge in the drop-down menu of the Charge column.



## X. Reports

### 10.1 Aging Reports module

Added a new grid, Cust Type to show the type of the customer in the Query Result.



## 10.2 Individual Expense Schedule

Reports system has a new module, Individual Expense Schedule, which can help you to generate reports in many kinds of templates for your clients or agents and avoiding choosing too many format in the same time.

System Tool Help Style

Individual Expense Schedule

Reports

P/L Report

Aging Report

Operational Analysis Report

Client list

Business Comparison

No Invoice Charge

Prescribed charges schedule

Individual Expense Schedule

D/N Date - DEP - CMP PL - STN FOC -

Bill Customer - Bill Type - D/N Type - AR/AP -

Invoice No - MAWB NO - Type -

Quot. NO. - HAWB NO - Approve Y. Yes -

Air/Ship date - PS Center - Bill Status No Offset all -

STM NO - OP DEP -

Charge - Inquiry

CMP	STN	DEP	Invoice No	HAWB NO	MAWB NO	Bill Customer	Name	Incoterm	Quot. NO.

Total:0

Customer Profiles

Mainland Customs Process

sent a car jobs

Sales System

DM Local Job

Air Export

Air Import

Ocean Export

Ocean Import

Reports

Accounting